

DARRTOWN REUNION COMMITTEE MEETING MARCH 6, 2017 – 7 PM
Lutheran church fellowship hall

AGENDA

In attendance:

Members: Don Beckett, Duane Clark, Angie Gillespie, John Newman, Paul Gillespie, Dianna Leuthold, and Fred Lindley

Guests: Bob Young and Mark Leuthold

1. Committee By-Laws
 - a. By consensus, we agreed to continue using our adopted mission statement to guide our operation.
 - b. By consensus, we agreed that we will continue using our adopted by-laws to guide our operation
2. Election of officers (one-year term; October to October)
 - a. Chairperson: Paul nominated Angie Gillespie; Don seconded the nomination; and by unanimous vote, Angie was elected to be our chairperson.
 - b. Secretary: Don nominated Dianna Leuthold; John seconded the nomination; and by unanimous vote, Dianna was elected to be our secretary.
 - c. Treasurer: By consensus, John Newman will continue to serve as our treasurer.
 - d. Publicist: By consensus, Fred Lindley will continue to serve as our publicist.
3. Financial report
 - a. John Newman provided an up-to-date report of our current balance and a projected budget for 2017.
 - i. Using last year's (one-day) Fall Festival as a guide, our projected expenses for 2017 equal approximately \$4000.
 - ii. Since we are adding a second day to the event, expenses will increase, by an amount to be determined.
 - b. Discussion ensued about expenses:
 - i. By consensus, we agreed to again seek donations. Fred will publicize the need for donations in his Darrtown newsletters, on the Darrtown website, and on the Darrtown Reunion Facebook page.
 - ii. We acknowledged the generous donation that we have received from McDonald's of Oxford in recent years. By consensus, we agreed that we should inquire about that possibility for this year. Angie volunteered to contact the franchise owner.

- iii. By consensus, we agreed to seek donations, as people enter the Fall Festival, by placing a “Donation Jar” at the point of entry. This will require a more controlled access to the grounds. Don volunteered to discuss the collection of “gate” donations with Tom and Tracy Bufler, as they volunteered to manage the Welcome Center.
- c. Duane made a motion to accept and approve John’s financial report; Paul seconded the motion, which was passed by a unanimous vote.

4. Fall Festival

- a. We reviewed the Fall Festival Organizational Chart and identified vacancies that need to be filled.
- b. Several members agreed to fill such vacancies; Fred will prepare and (1) distribute a revised Organizational Chart to all members and (2) publicize the updated chart in the mediums listed in b.1. above.
- c. Other discussion points:
 - i. We would like to see a greater involvement by the Methodist church.
 - ii. Duane favors, and will pursue the idea of (1) a Sunday Morning “Pancake Breakfast” (perhaps hosted by the Methodist church?) within the Lutheran church tent and (2) an “Interfaith” church service, also within the same tent.
 - iii. Components of the Festival:
 - 1. Parade - John Newman will serve as the committee coordinator and and Bob Young will manage/organize the parade.
 - a. Paul made a motion, which Don seconded, that the parade include a “competition” division, in which the registered entry that receives the most votes from parade spectators will receive a \$50 prize. The motion was approved by unanimous vote.
 - b. Bob Young agreed to include the task of organizing the competition division, as part of his parade manager role.
 - 2. Beer Garden - St Matthew’s will be using a larger tent this year, perhaps 40 x 100 or 40 x 120, oriented east to west.
 - 3. Electrical supply – How many amps are available? Last year, St. Matthew rented a generator to assure sufficient power.
 - 4. Stage – We will not rent a stage. This year’s stage will consist of a 16’ x 24’ raised plywood platform to be built by volunteers and placed within the St. Matthew’s tent.
 - 5. Vendors – After discussion, we agreed, by consensus, to the following

policy / guidelines:

- a. We not register food vendors whose products would compete with the Lutheran Church “Beer Garden” menu, because the St. Matthew church annually donates a percentage of their profit to the Fall Festival, which is a larger amount of money than the committee would receive from a vendor fee.
- b. We will register food vendors who sell products that are not available from the Beer Garden (i.e. – popcorn, donuts, cotton candy, ice cream, etc.), as long as the vendors (1) register 30 days prior to the Fall Festival and (2) are licensed by the Butler County Health Department.
- c. We WILL NOT register more than one vendor for any particular product *BRAND*. We will register the first vendor to pay the vendor fee and deny subsequent applications from others who want to sell the same brand.
- d. We WILL register all vendors who sell a similar product *TYPE*. For example, hand-crafted items (wood, metal, cloth, artwork, etc.).

d. “Program of Events”

- i. We briefly discussed the need to identify more activities for the second day of the festival.
- ii. Angie Gillespie, in her role as the Activities Coordinator invited all members to share ideas for activities. More discussion is expected at future meetings.

5. Other:

- a. Damage to Don Beckett Field sign
 - i. We discussed the damage caused when someone ran over the sign. The incident was reported to the Sheriff’s department.
 - ii. Paul volunteered to research the cost of repairing the sign and will report to the committee at our next meeting.
- b. Next committee meeting:
 - i. We agreed to meet Monday, April 24th at 7 PM in the Lutheran Church fellowship hall.